



2011 Oregon Residential Specialty Code Course Approval Process

To: Interested Parties

Date: February 9, 2011

Subject: 2011 ORSC - Code Change Education Program Approval

Background:

As noted in OAR 918-098-1450, persons performing inspections and plan review in Oregon are required to obtain at least 16 hours of continuing education every three years, beginning January 1, 2006. At least one course during each three-year cycle must be an Oregon Building Codes Division (BCD) ***approved code-change course*** related to the scope of work allowed under each certification, if the code related to that specific certification changed during the cycle.

In order to obtain “division approval” for code change courses related to the adoption of the ***2011 Oregon Residential Specialty Code***, presenters must provide BCD with the following documentation and adhere to the timetables noted.

Timetable:

Applications for approval of code change educational courses and programs must be filed at least 45 days prior to the date of the proposed class or beginning date of training. The 45-day period or any other procedural rule controlling these programs may be waived if the BCD administrator determines there is an emergency.

Criteria:

The application must describe the course objectives, course content, materials to be used, length of class, and field time if applicable. This information must be accompanied by BCD form #3662; “*Structural, Mechanical, and Residential Code Change Course Approval Application.*”

Instructor names and qualifications must also be submitted and be accompanied by BCD form #3661; “*Structural, Mechanical, and Residential Code Change Course Instructor Approval Application.*”

Both of the above referenced forms are available in either PDF or Word formats at the following URL:

http://www.bcd.oregon.gov/forms/forms_by_number.html

Please note: In order to adequately cover the code changes and Oregon amendments, BCD is requiring that a minimum of 3 to 4 hours of class time be dedicated to the structural, mechanical and



energy provisions. In addition, the new wall bracing requirements of 2009 IRC section R602.10 will require an additional 3 hours of instruction.

Applications must specify the minimum class hours noted above.

Process:

Completed applications should be mailed to:

Oregon Building Codes Division
PO Box 14470
Salem, OR 97309-0404

or electronically submitted to:

tiffani.k.alexander@state.or.us

BCD staff will review applications for compliance with the criteria noted above and return a copy of all approved requests. Where application deficiencies are noted, BCD will contact the applicant for assistance in obtaining approval.

For further information please contact:

Richard Rogers, Structural Program Chief: richard.rogers@state.or.us or 503-378-4472, or
Mike Ewert, Residential/Mechanical Code Specialist: mike.d.ewert@state.or.us or (503) 373-7529