Structural Permit Application

Department of Consumer & Business Services
Building Codes Division • Salem Office
1535 Edgewater St. NW, Salem, Oregon
P.O. Box 14470, Salem, Oregon 97309-0404
503-378-4133, Fax: 503-378-3656
Web: bcd.oregon.gov

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:

This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

LOCAL GOVERNMENT APPROVAL	
This project has final land-use approval: Signature:	DEQ approved: Signature:
Flood plain? ☐ Yes ☐ No	

CATEGORY OF CONSTRUCTION		
☐ Residential	☐ Government	☐ Commercial

JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
Directions to job site:	
Subdivision:	Lot no.:

PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/ZIP:	
Phone: - -	E-mail:
This installation is being made on residential or farm property owned by me or a member of my immediate family. **Sign here:**	

CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/ZIP:	
Phone: - -	Fax: - -
E-mail:	
CCB license no.:	
Signature:	

Make check or money order payable to Department of Consumer & Business Services. Do ***not*** send cash.

If paying by credit card, applicant must sign credit card information box.

☐ Visa ☐ MasterCard ☐ Discover	Phone: - -
Credit card number	Expiration /
Name of cardholder as shown on credit card	
Cardholder signature	Amount $

DEPARTMENT OF CONSUMER & BUSINESS SERVICES

LOCAL GOVERNMENT APPROVAL			
Zoning approval verified? ☐ Yes ☐ No			
FEE SCHEDULE			
1. VALUATION INFORMATION			
(a) Job description: Include occupancy, construction type, square foot, cost per square foot, etc.			
☐ new ☐ alteration ☐ addition			
(b) Foundation-only permit? ☐ Yes ☐ No			
(c) Plan review only? ☐ Yes ☐ No			
Total valuation:	$		

2. BUILDING FEES			
(a) Permit fee	$		70711/1195
(b) Reinspection ($19.50/hr) (no. of hours X 19.50)	$		70711/1195
(c) Investigative fee (equal to permit fee)	$		70711/1195
(d) Enter 12% surcharge (X .12)	$		70711/1291
3. PLAN REVIEW FEES			
(a) Plan review (permit fee X .65)	$		70711/1212
(b) Fire and life safety (permit fee X .40)	$		70711/1212
Subtotal of fees above:	$		

4. MISCELLANEOUS FEES			
Seismic fee (permit fee X .01)	$		70711/1212
GRAND TOTAL:	$		

DCBS fiscal use only: