



Mechanical Permit Application

Department of Consumer & Business Services
 Building Codes Division • Pendleton Field Office
 700 S.E. Emigrant Ave., #360
 Pendleton, OR 97801
 800-452-8156 or 541-276-7814, Fax: 541-276-9244
 bcd.oregon.gov

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:

This permit is issued under OAR 918-440-0050. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Residential	<input type="checkbox"/> Government <input type="checkbox"/> Commercial
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
Directions to job site:	
Subdivision:	Lot no.:
DESCRIPTION OF WORK	
Job no.:	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/ZIP:	
Phone: - -	Fax: - -
E-mail:	
This installation is being made on property owned by me or a member of my immediate family.	
Sign here:	
CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/ZIP:	
Phone: - -	Fax: - -
E-mail:	
CCB license no.:	
Signature:	

Make check or money order payable to Department of Consumer & Business Services. Do *not* send cash.

If paying by credit card, applicant must sign credit card information box.

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	Phone: - -
/	
Credit card number	Expiration
Name of cardholder as shown on credit card	
\$	
Cardholder signature	Amount

FEE SCHEDULE			
	Items	Cost ea.	Sum
Issuance of permit		\$13.00	
Supplemental fee		\$3.90	
Furnace/burner including ducts and vents			
Up to 100k BTU/hr.		\$7.80	
Over 100k BTU/hr.		\$9.75	
Heaters/stoves/vents			
Unit heater		\$7.80	
Wood/pellet/gas stove/flue		\$5.85	
Repair/alter/add to htg. appl./ref.cooling/absorb		\$7.80	
Evaporated cooler		\$5.85	
Vent fan with one duct/appliance vent		\$3.90	
Hood with exhaust and duct		\$5.85	
Floor furnace including vent		\$7.80	
Gas piping			
One to four outlets		\$2.60	
Additional outlets (each)		\$0.65	
Air-handling units, including ducts			
Up to 10,000 CFM		\$5.85	
Over 10,000 CFM		\$9.75	
Compressor/absorption system/heat pump			
Up to 3 hp/100k BTU		\$7.80	
Up to 15 hp/500k BTU		\$14.30	
Up to 30 hp/1,000 BTU		\$19.50	
Up to 50 hp/1,750 BTU		\$29.25	
Over 50 hp/1,750 BTU		\$48.75	
Incinerators			
Domestic incinerator		\$9.75	
Commercial/industrial incinerator		\$39.00	
Miscellaneous fees			
Reinspection		\$19.50	
Specially requested inspections (per hour)		\$19.50	
Regulated equipment (unclassified)		\$5.85	
FISCAL USE	APPLICANT USE		
70711/1195	(A) Enter total of above fees		
70711/1195	(B) Investigative fee (equal to [A])		
70711/1291	(C) Enter 12 % surcharge (.12 x [A+B])		
70711/1212	(D) Seismic fee		
70711/1212	(E) Plan review (25% of [A])		
TOTAL fees and surcharges:			

DCBS fiscal use only

