



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services

Building Codes Division
1535 Edgewater Street NW
PO Box 14470
Salem, OR 97309-0404
(503) 378-4133
FAX (503) 378-2322
<http://bcd.oregon.gov>

December 15, 2010

To: INTERESTED PARTIES

**From: CHRIS HUNTINGTON, MANAGER
POLICY AND TECHNICAL SERVICES**

Subject: CITY OF MEDFORD PROPOSED FEE ADOPTION

The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting Building Safety Director, Chris Reising at (541) 774-2350, or attend the local municipal hearing at 7:00 p.m. on February 3, 2011 in the City Council Chambers at Medford City Hall, 411 West 8th Street, Medford, OR 97501. If you still have unresolved concerns, you may, pursuant to ORS 455.210(3) and 479.845, appeal this fee adoption by sending a written request to the division within 60 days of the municipality's letter of notice to the division.

cc: CITY OF MEDFORD



BUILDING SAFETY DEPARTMENT
ROOM 277
www.ci.medford.or.us

CITY OF MEDFORD
LAUSMANN ANNEX
200 SOUTH IVY STREET
MEDFORD, OREGON 97501

TELEPHONE (541) 774-2350
FAX (541) 618-1707
E-MAIL: bldmed@ci.medford.or.us

December 6, 2010

Oregon State Building Codes Division
PO Box 14470
1535 Edgewater Street NW
Salem, OR 97309-0404

RECEIVED
BUILDING CODES
DEC 9 11:22

Re: Notification of Building Permit Fee Change for the City of Medford

In accordance with OAR 918-020-0220, the City of Medford Building Safety Department is providing notification to the Oregon State Building Codes Division of intent to adjust permit fees. This section provides several criteria that must be included in this notification. The following is a list of the criteria followed by the explanation:

918-020-0220 Fee Adoption Standards

(1)(a) The municipality shall notify the division of such adoptions 45 days prior to the adoptive date (February 4, 2011). The notification shall include a summary of the following:

(A) The affected specialty code or program areas;

The fees regulated by the Oregon Structural Specialty Code are being increased, and several fees for services are being added.

(B) A description of the proposed building inspection program fees including the Approximate percentage increase when applicable;

Attached is a copy of the proposed revisions to "Table 1-A Building Permit Fees". These revisions reflect a 5% increase over the existing fees.

(C) The proposed effective date;

The proposed effective date is February 4, 2011.

(D) The date of the last fee increase in the specialty code or program area if applicable;

The current fees were established by ordinance on December 5, 2002, but have been in continuous use since 1979.

(E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to ORS 294.160;

There will be a public hearing at the City Council Meeting on the evening of February 3, 2011 at 7:00 PM in the City Council Chambers at Medford City Hall, located at 411 West 8th Street, Medford, OR, 97501. Public notice will be provided in accordance with ORS 294.160.

(F) The name, phone number and title of a contact person; and

Contact Info:

Chris Reising, Building Safety Director
City of Medford, Building Safety Department
Lausmann Annex, Room 277
200 S. Ivy Street
Medford, OR 97501
541-774-2350
541-618-1707 (FAX)
Email: chrisr@ci.medford.or.us

(G) A narrative explaining the purpose of the proposed fee adoption.

The City of Medford formally adopted the current structural permit and plan review fees in December of 2002. The same fee schedule has been in use since 1979. Over the last eight years, the cost of living has increased approximately 19%; this proposed fee increase is only 5%. **There is no fee increase on permits for construction valued at or below \$5,000.** A new house valued at \$100,000 would see a permit fee increase of \$22. This fee increase will help us address inflationary pressures without having a negative effect on construction activity.

Items 7 through 11 on Table 1-A are either existing fees relocated to the table for convenience or are items added to comply with State mandated fee methodologies required by OAR 918-050. In both cases, those fees are revenue neutral or revenue reduced.

Questions or comments relating to this notification of proposed fee adjustment should be directed as noted above. Thank you.

Sincerely,


C. A. Reising, PE
Building Safety Director

attachment

Table 1-A, including footnotes is deleted and replaced as follows:

TOTAL VALUATION	FEE
\$1.00 to \$5,000	\$50 minimum
\$5,001 to \$25,000	\$50 for the first \$5,000, plus \$6.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$179 for the first \$25,000, plus \$4.73 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$297 for the first \$50,000, plus \$3.15 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 and up	\$455 for the first \$100,000, plus \$2.63 for each additional \$1,000 or fraction thereof.
Other Inspections and Fees	
1. Inspections outside of normal business hours.	\$50 per hour (minimum charge 2 hours).
2. Reinspection fees assessed under the provisions of section 109.	\$50 each.
3. Inspections for which no fee is specifically indicated.	\$50 per hour.
4. Plan review fee.	65% of structural permit fee.
5. Fire Life Safety Plan Rev.	40% of structural permit fee (add to plan review fee)
6. Additional plan review required by changes, additions, or revisions to approved plans.	\$50 per hour (minimum charge ½ hour)
7. Phased Permits.	Building Permit fee based on 10% of total project valuation, non-deductible, \$50 minimum, \$1,500 maximum for each phase. Building permit fee for shell buildings based on 80% of total project valuation. Building permit fee for tenant improvements based on the greater of: 20% of total project valuation or contract price.
8. Change of Occupancy inspection.	\$100.
9. Temporary Certificate of Occupancy Inspection	\$50 for each specialty code discipline.
10. Plan Review for Master Plan.	First structure, standard plan review fee. Subsequent identical plans, fee is 50% of the original plan review fee.
11. Scan documents.	\$5 per sheet.

Structural permit fees for new construction and additions shall be calculated using the ICC Building Valuation Data Table current as of April 1 each year, multiplied by the square footage of the structure to determine valuation.