



Oregon

Theodore R. Kulongoski, Governor

Department of Consumer and Business Services

Building Codes Division
1535 Edgewater Street NW
PO Box 14470
Salem, OR 97309-0404
(503) 378-4133
FAX (503) 378-2322
<http://bcd.oregon.gov>

January 7, 2010

To: INTERESTED PARTIES

**From: CHRIS HUNTINGTON, MANAGER
POLICY AND TECHNICAL SERVICES**

Subject: CITY OF PORTLAND PROPOSED FEE ADOPTION

The State Building Codes Division (division) has received the enclosed notice of intent to adopt building inspection program fees from the above listed municipality. Pursuant to Oregon Administrative Rule 918-020-0220, municipalities seeking to adopt fees are required to provide the following summary information 45 days prior to the proposed adoptive date.

- (A) The affected specialty code or program areas;
- (B) A description of the proposed building inspection program fees including the approximate percentage change when applicable;
- (C) The proposed effective date;
- (D) The date of the last fee increase in the specialty code or program area if applicable;
- (E) The anticipated date, time and location of the local municipal hearing scheduled pursuant to Oregon Revised Statute (ORS) 294.160;
- (F) The name, phone number, and title of a contact person; and
- (G) A narrative explaining the purpose of the proposed fee adoption.

The division is required to notify interested parties after receiving a notice of intent to adopt building inspection program fees from a municipality. Enclosed is the information the municipality provided to the division pursuant to the above administrative rule requirements.

If you have concerns about this proposed fee change, you may contact the municipality directly by contacting Denise Kleim at (503) 283-7338, or attend the local municipal hearing at on Wednesday, February 17, 2010 in the City Council Chambers at 1221 SW Fourth Avenue, 2nd Floor, Portland, OR 97201 at 9:30 a.m. If you still have unresolved concerns, you may, pursuant to ORS 455.210(3) and 479.845, appeal this fee adoption by sending a written request to the division within 60 days of the municipality's letter of notice to the division.

cc: CITY OF PORTLAND



City of

PORTLAND, OREGON

Bureau of Development Services

1900 SW 4th Avenue, Suite 5000
Portland, Oregon 97201
503-823-7308
FAX: 503-823-7250
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www.portlandonline.com/bds

December 29, 2009

Aeron Teverbaugh, Policy Analyst
Policy & Technical Services
Oregon Department of Consumer & Business Services
Building Codes Division
P.O. Box 14470
Salem, Oregon 97309-0404

Re: Proposed Fee

Dear Ms. Teverbaugh,

The Bureau of Development Services of the City of Portland proposes to begin charging a new fee related to the inspection, plan review, and permit issuance services it provides under the State of Oregon Structural Specialty Code. The City proposes to charge Site Review Fees on Commercial Building Permits requiring site development review.

Generally, site development review is required for sites located in flood hazard areas and liquefaction hazard areas, sites with steep slopes, and projects with non-prescriptive geotechnical design. The proposed fee is 15% of the permit fee with a minimum fee of \$116.00.

The proposed effective date of this new fee is April 1, 2010.

The anticipated date, time and location of our municipal hearing scheduled pursuant to ORS 294.160 is 9:30 a.m. on Wednesday, February 17, 2010 in City Council Chambers on the second floor of City Hall, 1221 SW Fourth Avenue, Portland, Oregon.

The proposed fee is necessary as the geotechnical, steep slope, liquefaction hazard and flood hazard reviews on commercial buildings permits have been done in the past without charging any fees. In addition, the new fee will provide a means to offset the inflationary increase in program costs, and to continue the current levels of inspection, plan review, and permit issuance services.

This notice is provided pursuant to the notification requirements of OAR 918-020-0220 and ORS 455.210.

Should you have any questions about the proposed fee changes, please contact Denise Kleim, Sr. Business Operations Manager, at 503-823-7338 or denise.kleim@ci.portland.or.us.

Sincerely,

Paul L. Scarlett
Director

Enclosures

E-Copy: aeron.tevergaugh@state.or.us

City of Portland
Bureau of Development Services
PROPOSED
Site Development Fee Schedule
Effective Date: April 1, 2010
Updated: December 15, 2009

APPLIES TO COMMERCIAL PROJECTS:

Commercial Site Review Fee

Applies to commercial building and site development permits requiring site development review. Includes sites located in or adjacent to flood hazard areas and liquefaction hazard areas, sites with steep slopes, and projects with non-prescriptive geotechnical design. Services include plan review for site conditions, flood, liquefaction and steep slope hazards, and geotechnical review.

For Commercial Building and
Site Development Permits:

15% of the permit fee
Minimum fee is \$116