

**Agenda
Item
III.A.**

State of Oregon

Board Memo

Building Codes Division

February 18, 2010

To: State Plumbing Board

From: Chris Huntington, Manager, Policy and Technical Services

Subject: Request for informal settlement negotiation by Steve Zettle, Bend Radiant Heating, Inc.

Action requested:

Approve reduction in proposed assessment of civil penalty amount to be collected.

Background:

The division filed a *Notice of Proposed Assessment of a Civil Penalty and Final Order on Default* against Steve Zettle, Bend Radiant Heating, Inc., on December 7, 2009. The notice specifies civil penalties totaling \$2,000 for allowing an unlicensed individual to make a plumbing installation. The amount of penalties was established by application of the penalty matrix approved by the board. Mr. Zettle wrote to the division requesting to be placed on the board's agenda in order to address the board regarding penalties assessed in this case.

Options:

- Approve Mr. Zettle's request and reduce civil penalty amount to be collected.
- Disapprove the request and let the proposed assessment of civil penalties stand.