

State of Oregon

**TRI-COUNTY BUILDING INDUSTRY SERVICE BOARD**

Regular Meeting Minutes  
***By Teleconference***

**October 11, 2000**

**MEMBERS PRESENT:**

Lisa Naito, Chair  
Judy Bauman  
Sue Blatner  
Jim Chapman  
Michael Cliburn  
Terry Dieter  
Jim Ferris  
Jeffery Grunewald  
Rob Yorke  
Ray Kerridge  
John Lape

**MEMBERS ABSENT:**

Forrest Soth – Excused  
Ronald Murray – Excused

**STAFF PRESENT:**

Andrea Simmons, Policy Analyst  
Louann Rahmig, Publications Editor  
Marilyn Benton, Division Boards Coordinator  
Mark Long, Manager, Policy and Technical Services  
Joanie Stevens-Schwenger, Tri-County Service Center  
Manager and Board Secretary  
Marion Peterson, Tri-County Board Coordinator/Recorder

**GUESTS PRESENT:**

Larry L. Westling, Northwest Natural Gas

## **I. BOARD BUSINESS**

### **I.A Call to Order**

Chairman Lisa Naito called the Tri-County Building Industry Service Board (Tri-County Board) to order at 9:30 a.m. The meeting was held by teleconference at Tri-County Service Center, 123 NE 3<sup>rd</sup> Avenue, Suite 440, Portland, Oregon.

### **I.B Roll Call**

Forrest Soth and Ron Murray were absent (excused).

### **I.C Approval of Agenda and Order of Business**

Chairman Naito **RULED** the agenda approved as submitted.

### **I.D Approval of the September 13, 2000 Minutes**

**MOTION** by Sue Blatner to amend the minutes III.C, subsection 2 to read: "*Reduction in electrical licensing from eleven to two.*"

**MOTION CARRIED UNANIMOUSLY.**

Chairman Naito **RULED** the minutes approved as amended.

### **I.E Next Regularly Scheduled Meeting**

November 8, 2000, 9:30 a.m.

National Electrical Contractors Association (NECA)  
601 NE Everett Street  
Portland OR 97232

## **II. PUBLIC COMMENT – NONE.**

## **III. STAFF REPORTS – NONE.**

## **IV. COMMUNICATIONS – NONE.**

## **V. UNFINISHED BUSINESS – NONE.**

## **VI. NEW BUSINESS**

### **VI.A Staff recommends board approval of draft rules for public hearing, defining a qualification review process.**

Sue Blatner, representing the Advisory Committee for Qualification Review and Training, summarized the purpose for the committee's appointment. The committee was appointed to draft rules to allow applicants for structural and mechanical inspector and plans reviewer the opportunity to have the Tri-County Board review their applications if denied by BCD. Currently these applicants have no avenue of review if their applications are denied. With this in mind the committee formulated the draft rules defining a qualification review process (918-050-0200). The draft rule does not affect BCD's current application process and requirements. An applicant cannot request a review before the Tri-County Board unless BCD has actually denied their application.

John Lape inquired: What is the "board-approved form" referred to in the rule recommendation (918-050-0200, sub-section 2)? Andrea Simmons stated that the format for the form has not yet been developed. It will be developed through the committee and will come to the board for approval prior to the accepted date of this rule.

Jim Chapman inquired if this proposal conflicts with review processes already in place for plumbing and electrical. Sue Blatner explained that the proposal affects applicants for structural and mechanical inspector and plans reviewer only. Currently, the Building Codes Structures Board (structural and mechanical) is strictly an advisory board and does not have the authority to review a denied application. In the case of applicants for plumbing or electrical inspector or plans reviewer, they can apply to their respective boards for review when their applications are denied. The Tri-County rule applies only to structural and mechanical applicants to ensure that they also have a review process. Andrea Simmons pointed out that this concern is addressed clearly in the proposed rule (918-050-0200, sub-section 3).

Lisa Naito stated that the application review process for the plumbing and electrical procedures would not be affected by this rule.

Terry Dieter observed that this rule appears to address the Tri-County area or individuals that are pursuing work in the Tri-County area only. He asked if the problem is statewide. Sue Blatner pointed out that our jurisdiction is strictly the Tri-County area.

Mark Long answered for the agency that some internal processes are going to need to be institutionalized at BCD in order to respond to this problem. The division is working to put together a group of building officials and others to review applications in much the same way that is being suggested in the Tri-County area. Lisa Naito asked if this would

require a legislative change. Mark Long clarified that the rule for structural, mechanical and plans examiners related to these code areas are administrative rules and the division has the administrative authority, without legislative change, to recognize these procedures.

**MOTION** by Sue Blatner to approve the staff recommendation of the proposed rule for permanent rulemaking.

**MOTION CARRIED UNANIMOUSLY.**

**VI.B Staff recommends board approval of the temporary rule on expanded use of minor labels (OAR 918-050-0500) and temporary rule on manufactured home siting permits for permanent rulemaking (OAR 918-050-0130).**

Andrea Simmons informed the board that these temporary rules have been filed with the Secretary of State and that temporary rules expire in 180 days. The request is for permanent rule making of these two temporary rules. The hearing for the three rules is November 21<sup>st</sup> at 9:30 a.m. The rules will be presented to the board for approval in December. All three rules become effective on January 1, 2001.

*Judy Bauman was excused at 9:45 a.m. and was not present for the consideration of this item or for the balance of the agenda.*

**MOTION** by Sue Blatner to approve the staff recommendation for approval of the temporary rules for permanent rulemaking.

**MOTION CARRIED UNANIMOUSLY.**

**VII. ANNOUNCEMENTS – NONE.**

**VIII. ADJOURNMENT**

Chairman Naito adjourned the meeting at 9:53 a.m.

Marion Peterson  
Boards Coordinator/Recorder