

**FINAL**  
**State of Oregon**

**BUILDING CODES STRUCTURES BOARD**

**Teleconferencing Meeting Minutes**

**February 2, 2005**

**MEMBERS PRESENT:** Ted Argo, Chairman *(teleconferencing)*  
Martin Brown, Vice-Chairman  
Blair Bubenik *(teleconferencing)*  
Chris Davis *(teleconferencing)*  
Bruce Dobbs *(teleconferencing)*  
Lawrence Hite  
Michael McBride  
Michael Steffen *(teleconferencing)*

**MEMBERS ABSENT:** Jim Schwager

**STAFF PRESENT:** Mark Long, Administrator of Building Codes Division  
Twyla Knowles, Assistant Manager  
of Policy & Technical Services  
Richard Rogers, Structural Program Chief and Board Secretary  
Mike Ewert, Mechanical/One- and Two-Family Dwelling  
Code Specialist  
Debi Barnes-Woods, Division Boards Coordinator/Recorder

**GUESTS PRESENT:** Alan Seymour, Oregon Department of Energy

**I. BOARD BUSINESS**

**I.A. Call to Order**

Chairman Ted Argo called the Building Codes Structures Board to order at 9:30 a.m. The teleconference meeting was held at the Building Codes Division, Conference Room "A," 1535 Edgewater NW, Salem, Oregon.

**I.B. Roll Call**

Jim Schwager was absent, excused.

**I.C. Approval of Agenda and Order of Business**

Chairman Argo **RULED** the agenda approved as mailed.

**I.D. Approval of the Regular Board Meeting Minutes of September 1, 2004.**

Chairman Argo **RULED** the regular board meeting minutes of September 1, 2004 approved as submitted.

**I.E. Date of the Next Regularly Scheduled Meeting.**

May 4, 2005.

**I.F. Review of 2005 board meeting dates.**

The 2005 board meeting dates were noted.

**II. PUBLIC COMMENT - None**

**III. REPORT**

**Building Codes Division Administrator's Legislative report.**

Priority bills tracked by the division were discussed briefly with a detailed handout. *Exhibit "A.."*

- HB 2179** The bill would allow the division a method for fast approval of emerging technologies with a streamlined regulatory process.
- HB 2180** The bill would allow the division to change frequency mandated in statute and allow the board to set inspection frequency based on the type of elevator by rule.
- HB 2181** The bill would allow the division to take all the administrative processes for licenses issued at the division out of statute and place them in rule in order to implement consistent processes across all programs.
- HB 2303** The bill would allow the division to work with the contractors to provide information on how to make residential structures more accommodating when it comes to accessibility.
- HB 2333** The bill would regulate the collection of monies for manufactured housing.
- HB 2369** The bill creates a contractor's licensing program for persons engaging in work as fire protection sprinkler contractor. The bill is being reviewed by the division for a possible national program.
- HB 2428** The bill creates a fitters licensing program for persons engaging in work as sprinkler fitter. This would only apply to the modification alteration of existing systems.
- SB 328** The bill would allow residential pre-fabricated buildings built in an Oregon factory, not subject to Oregon regulation for codes or licensure, that are intended to be shipped out of Oregon.
- SB 381** The bill would transfers the regulation of backflow device inspectors (water district inspector/provayers) to the building codes division.
- SB 421** This bill would create new provisions; amending ORS 455.210, 455.220 and 455.842; and declaring an emergency. The Director of the Department of Consumer and Business Services shall establish building code administrative regions for all areas of the state to carry out the uniform administration of the state building code.

**Issues of consistency.** The Boards Chairmen and Vice-Chairmen are meeting on a regular basis to discuss consistent processes. A draft copy of the "Life cycle of a code," was distributed. *Exhibit "B."* The document illustrates processes that affect all boards and program areas. The intent of the illustration is to develop consistent Administrative Rules.

**Certified inspectors.** Rules are being drafted to implement national testing for inspector certification. The International Code Council (ICC) system will be followed. Once the rules go into effect, the division's application and approval process will be illuminated. All inspectors will be required to include the code reference for all corrective actions on re-inspections for all program areas.

**E-permitting.** A pilot program is in effect for downloading the correct permit application form for many over-the-counter electrical, plumbing and mechanical permits within the building jurisdictions of: Portland, Hillsboro, Milwaukie, Beaverton, or Washington and Clackamas counties. The one-stop e-permitting project would allow consistency. [www.buildingpermits.oregon.gov](http://www.buildingpermits.oregon.gov)

Laurie Skillman, Manager of Enforcement and Licensing was present to discuss compliance overall. Administrator Long continued to discuss the primary goals for enforcement. He said the division is changing the way it does business for permit violations. The division is asking local government to handle those types of issues through the building official. If issues are not resolved, then the B.O. contacts the division for advice.

**IV. COMMUNICATIONS** – None

**V. APPEALS** - None

**VI. UNFINISHED BUSINESS** - None

**VII. NEW BUSINESS** - None

**XI. ADJOURNMENT**

Chairman Argo adjourned the meeting at 12:45 p.m.

Respectfully submitted by,

Debi Barnes-Woods  
Division Boards Coordinator/Recorder

*Exhibits:*

1. Legislative report, *Agenda Item III.*
2. Life cycle of a code, *Agenda Item III.*

**TO OBTAIN COPIES OF EXHIBITS, A PUBLIC RECORD REQUEST MUST BE COMPLETED BY CLICKING ON THE LINK PROVIDED.**

<http://www.cbs.state.or.us/external/bcd/pdf/2568.pdf>