

DRAFT

State of Oregon

Agenda Item I.D.

**Manufactured Structures and Parks
Advisory Board**

Regular meeting minutes

September 10, 2009

- Member present:** Peter Bride, Chairman
Bill Peterson, Vice-chair
John Caul
Michael Erb *(teleconference)*
Warren Jackson
Sandi Kadash
Roger Kirschner
Paul Klay
Jeremy Page
- Members absent:** Michael Mrkonic
Patricia Schwoch
- Staff present:** Patrick Allen, administrator
Chris Huntington, policy and technical services manager
Richard Baumann, policy analyst
Shauna Parker, rules coordinator
Debi Barnes-Woods, division boards coordinator
- Guests present:** Don Miner, Oregon Manufactured Housing Association (OMHA)
Steve McKinley

I. Board business

A. Call to order

Chairman Peter Bride called the Manufactured Structures and Parks Advisory Board to order at 9:30 a.m. The meeting was held at Building Codes Division, Conference Room A, 1535 Edgewater Street NW, Salem, Oregon.

B. Roll call

Michael Mrkonic was absent excused, Patricia Schwoch was absent un-excused.

C. Approval of meeting agenda and order of business

Chairman Peter Bride **RULED** the agenda approved.

D. Approval of the regular meeting minutes of March 12, 2009

Chair Bride **RULED** the minutes of March 12, 2009 approved.

E. Date of the next regularly scheduled meeting:

The division discussed the need for another meeting with the board to vote on the 2010 Oregon Manufactured Dwelling Installation Specialty Code to be scheduled on November 12, 2009.

Administrator Patrick Allen discussed the passage of House Bill 2950 that created the Residential and Manufactured Structures Board. The bill merged the Residential Structures Board and the Manufactured Structures and Parks Advisory Board. Two positions from the manufactured dwelling industry are being added to the Residential and Manufactured Structures Board. This change is scheduled to take place January 1, 2010. In the mean time, the division plans on resolving the issue with HUD concerning acceptance of the Oregon installation code.

Administrator Allen noted that because the Manufactured Structures Board already has the knowledge to review the 2010 Oregon Manufactured Dwelling Installation Specialty Code, it was decided to have this board meet before the end of the year. Administrator Allen noted that the board must have a quorum of seven members present to recommend moving anything forward. It was asked that if board members could not attend the meeting to call or send an e-mail to the [boards coordinator](#) as soon as possible.

II. Public comment - None

III. Reports

A. Building Codes Division report

Chris Huntington, policy and technical services manager, informed the board of the new staffing changes at the division. Mark Long has been appointed by the governor as acting director of the Oregon Department of Energy, and Pat Allen has accepted the position as acting administrator of Building Codes Division. Andrea Simmons had taken the role of Deputy Administrator before she accepted a promotional opportunity with the Oregon Department of Energy. The division has begun recruitment for the deputy administrator position.

Manager Huntington discussed the [BCD Update](#) informational packet focusing on the code activities. He noted that the division is in the process of forming a committee to prepare for adopting the nation's first statewide solar energy code.

Manager Huntington then discussed the progress of the full-service system for ePermitting. The new on-line service will continue to supply access for ordering permits, but it will also include streamlined plan review of construction plans, along with on-line submissions of project approval and inspection tracking services. The first jurisdictions are expected to join the full-service system by early 2010.

Legislative overview:

HB 2200 aligns the boiler and elevator programs to increase efficiency and reduce administrative costs and the bill makes changes to boiler and elevator permit and inspection fees.

SB 79 accomplishes three things:

- Creates a task force on energy performance scores
- Requires an increase in the energy efficiency of 15-25 percent in commercial structures and 10-15 percent in residential structures by 2012
- Authorizes the development of a voluntary “reach code” containing construction methods for achieving higher levels of energy efficiency than under the statewide code.

HB 2950 was briefly discussed early in the Agenda by Administrator Patrick Allen. The bill creates a Construction Industry Energy Board consisting of membership from some of the existing boards and eliminates this board bringing two of its positions to the Residential Structures Board and renaming the board the Residential and Manufactured Structures Board.

HB 3450 requires carbon monoxide alarms in certain one-and two-family dwellings and in multi-family housing at the time of sale or transfer. All new construction will require an alarm after April 1, 2011.

B. Program update

Manager Huntington noted that there is a 53-percent reduction in producing manufactured homes versus what was produced last fiscal year. He also noted that recreational vehicle insignia sales are at an overall rate of 78-percent lower than last fiscal year.

IV. Communications

A. Board discussion on the code amendment process for the 2010 Oregon Manufactured Dwelling Installation Specialty Code

Manager Huntington explained that the division proposes to adopt an amended version of the 2002 Oregon Manufactured Dwelling and Parks Specialty Code with the 2010 Oregon Manufactured Dwelling Installation Specialty Code. The division will be accepting proposed code amendments September 1, 2009 through October 15, 2009. A code review committee will review all proposed code changes received within the timeline. The committee’s recommendations will be brought to the board at its November 12 board meeting.

B. Update on legislative changes that affects this board

This item was discussed under program update.

V. Appeals – None

VI. Unfinished business – None

VII. New business - None

VIII. Announcements - None

IX. Adjournment

Seeing no other board business, Chairman Peter Bride adjourned the meeting at 10:15 a.m.

Respectfully submitted by,

Debi Barnes-Woods
Division Boards Coordinator