

**Draft
Minutes
State of Oregon**

BOARD OF BOILER RULES

**Regular Meeting Minutes
December 7, 2004**

- MEMBERS PRESENT:** Dale McLouth, Chairman
John Endicott, Vice-Chairman
Mike Bradley *(New member)*
Dennis Coplin
Robert Cowling
Thomas Perritt
John Pyle
Fred Widman
Russell Williams
- MEMBERS ABSENT:** William Fernelius
Monty Redfearn
- STAFF PRESENT:** Mark Long, Administrator of Building Codes Division
Andrea Simmons, Manager of Policy and Technical Services
Ray Andrus, Chief Boiler Inspector & Board Secretary
Dan McNally, Interim Statewide Services Manager
Laurie Skillman, Manager of Enforcement and Licensing
Roseanne Nelson, Senior Enforcement Officer
Enforcement Investigator
Debi Barnes-Woods, Division Boards Coordinator
- GUESTS PRESENT:** Steve Nelson, Local 500
Jerry Lantz, Lanz Boiler
Ed Pitzrick, Chubb Insurance
Ken Cropper, Political Organizer for School employees (SEIU)
Local 140
Tony Frances, PHC
Rodger Vignery, A&V Code Consulting, Inc.
Thomas Lindberg, A&V Code Consulting, Inc.

I. BOARD BUSINESS

I.A. Call to Order

Chairman Dale McLouth called the Oregon Board of Boiler Rules to order at 9:30 a.m. The meeting was held at the Building Codes Division, Conference Room "A," 1535 Edgewater NW, Salem, Oregon.

I.B. Roll Call

William Fernelius and Monty Redfearn were absent, excused.

I.C. Approval of Agenda and Order of Business

Chairman McLouth **RULED** the agenda approved as submitted.

I.D. Approval of the Regular Board Meeting Minutes of September 14, 2004.
Chairman McLouth **RULED** the regular meeting minutes of September 14, 2004 approved as mailed.

I.E. Date of the Next Regularly Scheduled Meeting.
March 1, 2005.

I.F. Review of 2005 board meeting calendar dates.
There were no questions or comments for this agenda item.

I.G. Formal farewell to Steve Nelson.
Mark Long, Administrator of Building Codes Division, thanked Mr. Nelson for his dedication and contribution to the board and the division. Mr. Nelson served on the Board of Boiler Rules since September of 1995. He was presented a plaque of appreciation from the Governor's office and a letter of thanks from Administrator Long.

Mr. Nelson thanked Administration, board members, and staff for all their participation in board activities. Mr. Nelson said it has been an honor and a privilege to be part of all the Board of Boiler Rules meetings.

II. PUBLIC COMMENT - None

III. REPORTS

A. Program updates.

Ray Andrus, Chief Boiler Inspector, reported on the Boiler Safety Committee, Continuing Education Committee, Test Validation Committee, and the Overdue Inspection Committee.

Mark Long, Administrator of Building Codes Division discussed BCD budget, legislative concepts, and the new licensing system. In conjunction with Chairman McLouth, they discussed the meetings with all board Chairmen and Vice-Chairmen.

Boiler Safety Committee. The "Minimum Boiler Maintenance Standards," and the "Minimum Boiler Operational Standards" are ready to be mailed to owners/users of boilers.

Continuing Education Committee. The committee reviewed and approved the correspondence course submitted by Curt Lundine Consulting, specifically for individuals with a hardship letter on file with the division. Those individuals are required to receive a passing grade by December 31, 2004 to renew their license. Industrial Training Unlimited has its computer on-line continuing education course ready for committee review.

Test Validation Committee. The committee has developed over 400 test questions for the exam database.

Overdue Inspection The rise in overdues was explained *Exhibit "A."*

BCD budget.

The division experienced revenue expense problems in several program areas in 2003. *Exhibit "B."* The boiler program was one of those programs. In the past, the division collected surcharge revenue from local government in structural and plumbing programs and redistributed the funds to the manufactured housing, boiler, and elevator programs. The funds collected now remain in the program in which they are received.

Russ Williams was concerned about the shifting of funds and asked how that might affect the boiler program.

Administrator Long brainstormed several cost savings ideas with the board, including a process modeled after minor labels.

Elevator draft legislative concept. Current statute requires annual inspections for all elevators regardless of size or safety issues. The draft concept allows the division to focus more resources on life safety issues. The division's other legislative concept, is to create consistent administrative provisions for all license types.

Licensing system. Consistent licensing is a focus for the division. The division currently has 85 different license types that will be placed on the new licensing system over the next six months. The first phase includes electrical contractors, supervising electricians and plumbing contractors, which will be placed on the new system January 1, 2005.

Meetings with Board Chairs and Vice-Chairs. Chairman McLouth reported on the ongoing meetings with all board Chairmen and Vice-Chairmen. The discussion at the meetings was related to consistency and uniformity across program areas. The first meeting occurred September 28, 2004.

B. Summary of enforcement actions previously taken by the division for cases III.B. 1 through 3 outlined on the enforcement board report. (No board action required)

Roseanne Nelson, Senior Enforcement Officer, reported on the three cases reviewed by the compliance committee. The division mailed consent orders for the three cases, which were first time violators.

IV. COMMUNICATIONS

Ray Andrus, Chief Boiler Inspector for the State of Oregon, announced his retirement effective December 31, 2004.

New BCD Employees

- Gene Burton, is a Boiler Inspector that has been assigned Clackamas and Marion County Districts.
- Phil Johnson, an Enforcement Officer, graduated from Willamette University Law School.
- Brent Griffiths, an Enforcement Investigator, was a US Border Patrol Agent in Arizona.
- Rick Kauffman, is the Acting Statewide Service Manager.

V. APPEALS - None

VI. UNFINISHED BUSINESS - None

VII. NEW BUSINESS - None

IX. ADJOURNMENT

Chairman Dale McLouth adjourned the meeting at noon.

Respectfully submitted,

Debi Barnes-Woods
Division Boards Coordinator/Recorder

Exhibits:

- A. Overdue Inspection report, *Agenda Item III.A.*
- B. Budget document, *Agenda Item III.A.*

**TO OBTAIN COPIES OF EXHIBITS, A PUBLIC RECORD REQUEST MUST BE COMPLETED
BY CLICKING ON THE LINK PROVIDED.**

<http://www.cbs.state.or.us/external/bcd/pdf/2568.pdf>